



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: Monday, August 27, 2012

MEETING CALLED TO ORDER: 6:37 pm

SELECTMEN:

Chairman, Michelle Curran

Selectman, Charles Blinn

Selectman, Daniel Poliquin - arrived 6:49 pm

Vice Chairman, John Sherman

Selectman, Robert Gray

Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by J. Sherman to approve the Minutes of August 20, 2012 as written

2nd by R. Gray.

Vote: 4-0-0 (D. Poliquin absent)

Motion carries.

PUBLIC COMMENT:

No one from the public wishing to speak.

UPDATE ON 2012 ROAD PROJECTS - DAN GARLINGTON

D. Garlington discussed PowerPoint presentation regarding Road Surface Management Program:

- The Road Surface Management Program (RSMS) which was updated four or five years ago is due to be updated. They have held back the last few years on hot topping because of the economy. He hoped to spend some money on a subdivision located off of Sweethill Road. He reviewed the Guiding Principles of Plaistow's Roadway Repairs; Road Surface (RSMS) systematic, logical approach to maintain and upgrade roadways; and 2012 request to update the roadway survey.

J. Sherman inquired if the survey had been updated yet.

D. Garlington noted it had not yet been updated.

- BETA has given the Town a proposal to support a re-evaluation of 40 roadway miles in Plaistow. They establish information from their survey which gives the Town the pavement index and areas of focus such as: Rustic Lane, Greystone, and Sequioa.

D. Poliquin arrived at 6:49 pm

- Areas of Concern: Rustic Lane at Sweethill - section of roadway has been patched several times, road is becoming difficult to plow during winter months, and water and ice cycles continue to damage the roadway. Bottom section of Rustic Lane - pavement itself is very thin. Rustic Lane - severe alligator cracking, rutting and edge cracking. Brookside Road - severe wheel rutting, not a lot of hot top to reclaim, there is wheel ruts, pot holes and edge cracking. Greystone Avenue - severe alligator cracking and the edge is cracking. Roadway is very shaded and holds a lot of water which does not dry up quickly. Forrest Street - 2 miles long and heavily used. Extra tonnage leftover is used here to help with runoff areas. Road has pot holes, alligator cracking, cracking edges and major roadwork patches. Roads can be repaired by: reclamation - grinding up road; shim/1" overlay (2") - shim the roadway which re-establishes the crown and then place a 1" overlay on top of that. 1.5" overlay - puts one beefy coat of hot top down in one pass. Routine maintenance - shoulder work, brush cutting and other in house maintenance . Cost Estimates: Rustic Lane \$88,575; Sequoia Lane/Greystone Avenue: \$88,575; Forrest Street: \$45,000; Total cost estimate for 2,962 tones @ \$75/ton = \$222,150. Next Steps: put out the RFPs (quote for 2012 work), schedule construction schedule for work and negotiate scope of work for 2012 RSMS update

S. Fitzgerald noted BETA Engineering has presented Town with a proposal. They would be able to complete Plaistow's 40 mile evaluation within two weeks and they could have the numbers within one month which would help with both the CIP and 2013 Budget.

J. Sherman inquired if there was money in the 2012 Budget to pay for the RSMS and if they could do the data updating of the maps in-house.

D. Garlington noted those parts would be an in-house thing.

J. Sherman inquired if the update for the status of the road portion could be done in-house or did it need to be contracted out.

S. Fitzgerald noted the Town would get a detailed report that would inform them of the year's usage of the roadways however there were items that Dan could do such as a windshield survey of roads.

D. Garlington suggested to have an independent set of eyes look at the roads in Plaistow to evaluate the severity of the roadways.

J. Sherman inquired what the Town would receive if the work was contracted out.

S. Fitzgerald noted the Town would receive a report of back log of catalog of roads, a 3 year CIP report in a bound document, a survey of depicted road conditions and print outs of maps.

D. Garlington discussed road width and 4 foot walkway.

M. Curran suggested seeking statistics from the Police Department regarding safety on narrower roadways verses an extended width for the roadway.

D. Garlington suggested the Board discuss narrowing roadways.

R. Gray inquired about the cost of the contract.

S. Fitzgerald noted the proposal was for \$14,500.

R. Gray inquired about the value between the current company and another company. He noted if they were going to help them with the numbers then he would like that specifically spelled out in the contract to determine the breakdown of the cost.

D. Garlington discussed the value of updating the system.

D. Garlington and R. Gray discussed contractor and not having other companies available.

J. Sherman thought talking about the goals for the roadway was a good idea and requested a copy of the RSMS to see what information was currently in it.

M. Curran supported Danny and his recommendation to continue with the company he wanted.

Motion by D. Poliquin to support the recommendation of the Highway Supervisor to negotiate the contract with BETA Engineering.

2nd by C. Blinn.

J. Sherman thought he was going to vote no because he wanted to see if there were other companies out there and if so, what they had to offer.

Vote: 4-1-0.

Nay = J. Sherman.

Motion passes.

UPDATE ON 2012 TOWN HALL ADA CROSSWALK/PARKING - MIKE DORMAN AND DAN GARLINGTON

M. Dorman discussed PowerPoint presentation: original handicap ramp; current handicap parking; conceptual plan drawn up by Tim Moore; Proposal #1 - handicap accessible parking around horseshoe; Proposal #2 - handicap accessible parking on either side of the horseshoe but the septic and well head was a concern; both proposals had issues: considerable loss of Town Hall green space, loss of large tree in front of Town Hall, and loss of aesthetic to Town landmark; and Proposal #3 - new crosswalk location and proposed new location of two van HCA parking spaces.

J. Sherman inquired if the curbing would be removed.

M. Dorman noted the curbing would be relocated and the elevation would be adjusted.

D. Poliquin was concerned with losing numerous parking spaces across the street and inquired if there were no parking spaces there then what would be the purpose of installing a new crosswalk.

S. Fitzgerald noted some folks do park in a few spaces near there.

R. Gray suggested eliminating one of the other crosswalks.

M. Curran noted they would not be gaining anything by doing such.

D. Garlington inquired what the Board wanted to do if they were not willing to put in a crosswalk.

Board discussed location of other two crosswalks, current parking and the situation of removing needed parking spaces.

S. Fitzgerald was concerned with not having a cross walk directly in front of Town Hall.

J. Sherman suggested to put the crosswalk between the two handicap spaces.

S. Fitzgerald noted there was a sight of line issue with doing that. He thought the Board could continue to look at the crosswalk and other alternatives but wanted permission from the Board tonight to construct the handicap access spaces.

R. Gray inquired if there would be 4 handicap spaces or would they be eliminating the current two.

M. Curran noted by adding additional handicap spaces they would now increase the use of Town Hall for other events. In doing so they could now include more residents that needed these spaces.

J. Sherman noted state requirements were to have one handicap parking spot for every 25 parking spots and the Town currently had 48 parking spots. In order to meet the state requirements the Town only needed two but the plan currently stands to add two and not touch the other two.

R. Gray requested a better picture of the front of Town Hall depicting all parking spaces around and near Town Hall.

Consensus of the Board was that they agreed that the handicap spots were an excellent idea however the crosswalk was not something they wanted to move forward on.

M. Curran inquired what the costs associated with the work would be.

S. Fitzgerald noted handicap parking would cost about \$20,000 and the crosswalk was about \$400.

J. Sherman inquired where the money would come from.

S. Fitzgerald noted he had looked at other funding sources. The Town received some FEMA reimbursement for last year's snow storm and he was looking to DRA to see if they could use these funds. There was also some money in the snow removal line that may be able to support the project if it came in around \$20,000 but he would need the support of the Board to utilize these funds.

R. Gray was in favor of the project however he would like to know where the money was coming from before giving permission.

S. Fitzgerald discussed going out for an RFP and getting the Board the information.

J. Sherman thought this was a good solution for the handicap parking and noted it solved all four handicap parking issues.

TOWN MANAGER REPORT

S. Fitzgerald:

August 27, 2012

- Pennichuck Officials and Dan Garlington met for a site meeting, they will be advancing on the water line.
- Update from Chief Savage on Collective Bargaining will be done in Non Public.
- CIP met last week.
- The Town is working with Hoyle Tanner on the Westville Road Bridge replacement. Evaluations of the angles are being looked at to support a safer roadway condition. Hoyle Tanner has asked to come before the Board in September.
- The final Old Home Day meeting is scheduled for September 4th.

J. Sherman wondered if there was a cost savings by holding Old Home Day in September instead of June or if it was more of a scheduling savings than a cost savings and suggested Sean look into.

S. Fitzgerald thought a September Old Home Day would be a great time to hold the event.

- Work has started on the Beede site and will continue to advance. Beede has a Facebook site (<http://www.facebook.com/pages/Beede-Clean-Up/447695315275824?sk=info>).
- LGC has been ordered to repay money to Towns by the NH Bureau of Securities Regulations and Plaistow is one of them.

J. Sherman inquired if LGC was going to lay people off.

S. Fitzgerald noted he had received communications regarding such.

- LuAnn Blair's mother-in-law has passed away.
- The Town has a new School Superintendent Dr. Earl F. Metzler, II of Quincy.
- Met with Bob Harb of the Plaistow First Committee.
- Spoke with Mr. Palmer and he is feeling much better.
- Town Report Advisory Committee will be meeting tomorrow at 8am.
- Town Forest Conservation easement continues to move forward.
- Sewell continues to work on tax map updates.

OTHER BUSINESS

No Other Business discussed.

SIGNATURE FOLDER

M. Curran noted the Signature Folder and Manifest were going around.

SELECTMEN'S REPORTS

C. Blinn:

- Old Home Day meeting coming up on September 4th.
- Conservation meeting is coming up.
- No meetings last week.

J. Sherman:

- Town Report Advisory Committee meeting is scheduled for Tuesday at 8am.

- CIP meeting is next Tuesday after Labor Day.
- Budget Committee will start on October 2nd.
- Plaistow First will meet in near future.

R. Gray:

- Planning Board has not met since last week. They will meet one week from Wednesday (5th) and are hoping to finalize Panera Bread information.

D. Poliquin:

- No meetings last week.
- In-Laws were here from the Czech Republic and hiked and visited the Town Forest. They were impressed. Their only complaint was May Flies in August. They were impressed with all that has been done. He gave kudos to those involved with putting the Forest together over the years.

M. Curran:

- No meetings last week.
- Nothing coming up until the middle of September.
- Gave condolences to the Blair family.

NON PUBLIC RSA 91-A:3 II (d) NEGOTIATIONS - UPDATE ON COLLECTIVE BARGAINING AND NON PUBLIC RSA 91-A:3 II (A) PERSONNEL MATTERS

Motion by R. Gray to go into Non Public under RSA 91-A:3 II (a) Personnel Matters and (d) Negotiations.

2nd by D. Poliquin.

*Board members polled: M. Curran=yes; J. Sherman=yes;
C. Blinn=yes; R. Gray=yes; D. Poliquin = yes*

M. Curran:

- Recycling is this week.
- Farmers Market is Thursday from 2pm until 6:30 pm.
- ZBA meets this week.
- There is no BOS meeting next week because it is Labor Day.
- The Board will go into Non Public now and no decisions will be made.

Public Meeting adjourned at 8:18 pm.

Respectfully Submitted,
Audrey DeProspero